

## Account Transfer Instructions

### Form Use

Use this form when transferring funds and/or assets from an IRA at another Custodian directly to your IRA with IRAR.

If you need assistance completing the form, please call us at:

**888-322-6534 option 1**

### Fees and Processing

Transfer processing fee: \$0

If transfer is by wire: \$30


If overnight delivery is requested: \$30


IRAR processing time: Same day

**To expedite your transfer, contact your current custodian to process your request. Their processing can be from 3-14 days.**

### Submission Options

 **Email**  
forms@iraresources.com

 **Fax**  
858-459-6565

 **Mail**  
IRA Resources, Inc.  
1000 Broadway, Suite 350  
Oakland, CA 94607

### Instructions

- If you are transferring non-cash assets, you must submit a copy of a current statement (dated within 6 months) for the account you are transferring.**
- Contact your current Custodian to inquire if a Medallion Signature Guarantee is required. If required, one should be obtained from an authorized member of the Securities Transfer Agents Medallion Program (STAMP). Check with your local bank or broker/dealer to see if they offer this service. **A Notary Public is not acceptable.**
- Contact your current Custodian to inquire if they accept fax copies of your transfer request. This can speed up transactions.
- If you are transferring an annuity, you may incur surrender/penalty charges. Please attach the original policy or a statement.
- If you are transferring a Brokerage IRA and wish to transfer as cash, you will need to liquidate the appropriate assets prior to completing and submitting the Account Transfer Form.

### IMPORTANT

When transferring funds to make an investment, transfer an amount that will cover the purchase of the investment and transaction fees. Lack of funds will delay your investment purchase.

For each account that is being transferred to IRAR, you **MUST** fill out a separate form.



IRA RESOURCES, INC.

Account Transfer Form

1. ACCOUNT OWNER INFORMATION

Form section for Account Owner Information with fields for Full Name, IRAR Account Number, Social Security Number, Email Address, and Daytime Phone Number.

2. ACCOUNT INFORMATION AND COMPATIBILITY

Form section for Account Information and Compatibility with checkboxes for Account Type and To IRAR Trust Account Type, and a field for Previous Owner Name.

3. CURRENT CUSTODIAN

Form section for Current Custodian with fields for Custodian/Company Name, Account Number, Estimated Transfer Value, Phone, Street Address, City, State, and Zip.

Submit a copy of your recent account statement if transferring NON-CASH assets.

4. TRANSFER INSTRUCTIONS

Form section for Transfer Instructions with three columns for different transfer types: Full Transfer, Full Transfer of Assets In-Kind, and Partial Transfer.

4.1 Partial Transfers ONLY

Form section for Partial Transfers ONLY with fields for Cash to be Transferred and a table for List Asset(s) to be Transferred.

## Account Transfer Form

### 5. TRANSFER DELIVERY INSTRUCTIONS

How Would You Like IRAR to Send the Transfer Request to Your Current Custodian?			
<input type="checkbox"/> First Class Mail <input type="checkbox"/> Via Fax #:	<input type="checkbox"/> Overnight Delivery <i>(\$30 transaction fee applies)</i>	<input type="checkbox"/> Overnight Via my <input type="checkbox"/> FedEx <input type="checkbox"/> UPS Account Number:	
Overnight Address <i>(P.O box not acceptable)</i>	City	State	Zip
Does Your Current Custodian Require a Medallion Signature Guarantee Stamp to Make the Transfer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
5.1 Indicate How Your Current Custodian Should Send Funds to IRAR by Selecting One of the Options Below:			
<input type="checkbox"/> Incoming Wire Transfer <i>(\$30 transaction fee applies. Funds are available next day)</i>  <b>Citizens Business Bank</b> 1010 E Colorado Blvd. Pasadena, CA 91106 <b>IRAR Trust Company</b> Routing/ABA #122234149 Credit Account: #674020961 For Further Credit to: (client name and account number)	<input type="checkbox"/> Check <i>(No fee. Funds are available in 5 business days from receipt)</i> Please make check payable to:  <b>IRAR Trust FBO (Client name and account number)</b>  Mail To: IRA Resources 1000 Broadway, Suite 350 Oakland, CA 94607		
5.2 Delivery of In-Kind Assets Instructions for Custodian. Please Send Re-registration Paperwork to:			
IRAR Mailing Address: IRA Resources 1000 Broadway, Suite 350 Oakland, CA 94607	Assets must be vested:  <b>IRAR Trust FBO (Client name and account number)</b>		

### 6. ACCOUNT OWNER SIGNATURE AND ACKNOWLEDGEMENT

<ol style="list-style-type: none"> <li>1. I acknowledge that IRAR Trust Company is acting solely as a passive custodian and that it did not provide tax, legal or investment advice.</li> <li>2. I understand that it is my responsibility to contact my current financial institution to determine whether a medallion guarantee is required. If a medallion guarantee is required, it is my responsibility to get a medallion guarantee (failure to obtain a medallion guarantee could result in delays and/or rejection of this request by your current financial institution).</li> <li>3. I agree that I will not hold IRAR Trust Company liable or responsible for anything done or omitted in the administration or custody of the account being transferred prior to the date IRAR Trust Company shall complete their respective acceptance as successor custodian and be in possession of all the transferred assets.</li> <li>4. IRAR Trust Company will not have any duty or responsibility to inquire into or take any action with respect to any acts performed (or not performed) by the prior custodian.</li> <li>5. I hereby indemnify and hold IRAR Trust Company harmless from all damages arising from or in connection with this Account Transfer.</li> <li>6. I confirm that the assets to be transferred to my custodial account do not include any illegal or impermissible investments under South Dakota or Federal law, including but not limited to: holdings of marijuana or other illegal substances, illegal gambling, or illegal artifacts. Should the custodial account ever come to hold an illegal or impermissible investment under South Dakota or Federal law, I will notify IRAR Trust Company immediately.</li> </ol>	<div style="border: 1px solid black; padding: 10px; min-height: 150px;"> <p><b>(Medallion Signature Guarantee Stamp)</b></p> </div>
ACCOUNT OWNER SIGNATURE	DATE
➔	

**IMPORTANT:** If you are transferring non-cash assets, you must submit a copy of the most recent account statement for the IRA being transferred. **This is required to process your transaction.** Submit via email: [forms@iraresources.com](mailto:forms@iraresources.com)

**FOR OFFICE USE ONLY:** Acceptance of Receiving Custodian

IRAR Trust Company agrees to serve as the new custodian for the IRA account of the above-named individual and, as custodian, we agree to accept the assets being transferred.

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_